

**Board of Directors Meeting
December 19, 2023 @ 5:30pm
Meeting Minutes**

Directors in Attendance:

- Sandy Cave
- James Cobb
- John Little
- Marcel Hernandez
- Nancy Merk
- Paul Ney
- Rebecca Horton
- Robert Taylor
- James Lercius

School Personnel:

- Ahmed White
- Lekita Stevenson
- Dana Dillard-Jackson

Project Reflect Board of Directors Meeting was called to order at 5:35 p.m. by James Cobb. A prayer was rendered by James Cobb.

Approval of Previous Board Meeting Minutes

A motion to approve the minutes from the October 17, 2023, Board of Directors meeting was made by Anthony Adewumi. The motion was properly seconded by Paul Ney. The motion carried in favor unanimously.

Vote on New Board Member

- Susan Baumgartner is being presented as a candidate to become a new Board Member.
 - Her bio was distributed to the current members. She has a background in education.
 - She was involved with Project Reflect years ago and has a history of being mission orientated.
- A motion to accept the nomination of Susan Baumgartner to become a Board Member was made by Paul Ney. That motion was properly seconded by Nancy Merk. The motion carried in favor unanimously.

Treasurer's Report (presented by Sandy Cave)

- Very impressed and satisfied with the management of the finances.
- \$1.6M cash balances at the end of November 2023. That is an increase from the cash balance at end of November 2022
- \$100,000 ahead of where the organization was last year.
- There is still a need for hiring a grant writer. A connection with a potential granter has been made and will be further explored.

Corporate Members Report (presented by Mr. Mark Faulkner)

- Very impressed with our budget numbers. It sets the organization up for mission expansion, new buildings, and other strategic endeavors.
- These funds are available to effectuate the improvements.
- It's great to see us living in the vision to further fulfil the mission of SCA/Project Reflect.

Continuing Education

- Board members have been sent a contact email to get the 4-hour continuing education credit.
- All Board members need to get compliant with the continuing education requirement. The deadline to get continued education was December 1st.
- Members that had issues accessing the courses should inform Chairman James Cobb.

Chairman's Report (presented by Chairman James Cobb)

- Hope everyone has a great holiday season.
- Would like all committees to commit to a mid-cycle zoom meeting.
- Would like committee members to meet and discuss plans for the new year.
- Robert Taylor is running for District 1 school board position and has submitted his resignation from the Board. Very grateful to Robert for his help and assistance with serving on the Board.

Executive Director/Administrator's Report (presented by Mr. Ahmed White)

- Thankful to Robert Taylor's service on the Board.
- Thankful for Sandy's big role in the work regarding the growth of the finances.
- Need to put funds in fixing the roof and other facility needs.
- Looking to how to expand facility wise, which will be discussed in the strategic planning meeting.
- Big kudos to Principal Jackson and her team for calling about 15 middle schools together to host a forum informing families of their school choices.
- Thankful to Lekita Stevenson for helping SCA secure a grant for the Pre-K program. SCA's pre-K program is doing very well.
- Lekita Stevenson continues to do great work with SCA's summer program.
- Project Reflect is in really good shape. Glad to see where we are as an organization.

Principal's Report (presented by Ms. Dana Dillard-Jackson)

- SCA had already started a food drive for students/families who may need support. When the tornado came through, staff members packed up the food and provided blankets to donate to families affected by the tornado. SCA has conducted food drives, coat drives, and toy drives.
- SCA social worker rallied supporters and was able to provide gifts for every kid on her case load.
- SCA staff members suffered from storm damages and still came to work and serving.
- The SCA Winter Sing-Along was successful.

- SCA has an increasing population of exceptional ed students. As such, SCA is currently looking to add another EE teacher.
- Looking for another English-Language teacher and assistant since that population is growing at SCA.
- Hoping that Project Reflect can be a buffer to support the tutoring program at SCA, if SCA is not given the funds again for the tutoring program.
- SCA needs more space and a new building.
- Invites Board members to come in and see the great working going on at SCA.

New Business

- We need to strive to get more Board members.

A motion to adjourn the meeting was made by Anthony Adewumi. The motion was properly seconded by Nancy Merk. The motion carried in favor unanimously.

The Board of Directors Meeting was adjourned at 6:21 p.m.

Board of Directors Meeting minutes were taken and presented by Anthony Adewumi.