

**Board of Directors Meeting
February 21, 2023 @ 5:30pm
Meeting Minutes**

Directors in Attendance (via Zoom):

- Anthony Adewumi
- Dr. Christy Scruggs
- Dr. William Hytche
- Fr. John Raphael
- Irene Boyd
- James Cobb
- John Little
- Marcel Hernandez
- Ramona Johnson
- Robert Taylor
- Sandy Cave

School Personnel:

- Ahmed White: Executive Director
- Lekita Stevenson: Board Liaison

Project Reflect Board of Directors Meeting was called to order at 5:38 p.m. by James Cobb. A prayer was rendered by John Little.

Approval of Previous Board Meeting Minutes

A motion to approve the minutes from the December 22, 2022 Board of Directors meeting was made by Irene Boyd and properly seconded by John Little with no amendments to add. The minutes were approved and submitted. The motion carried in favor. Marcel Hernandez abstained from the vote.

Corporate Members Report (presented by via email from Mr. Mark Faulkner)

- Report was sent to members, via email, and was read by Chairman James Cobb.
- Corporate members acknowledge, with gratitude, the sound fiscal status of the organization and congratulates Mr. Ahmed White and his team on the continued building of financial strength and resources.
- Corporate members would appreciate a report on the physical facilities and how things are going from an upkeep and periodic maintenance standpoint.
- Corporate members are very interested in the strategic planning process and the plans for overall leadership engagement on the topic.

Executive Director/Administrator's Report (presented by Mr. Ahmed White)

- Impact on the community has been great.
- Families are having needs met at GED and ESL classes, in which the classes are growing. Just got a second teacher to help with the ESL classes.
- Looking into how much debt SCA can cancel. Due to the progress, a lot of funders have been looking at SCA.

- Mr. Ahmed White has been asked to start a charter network for high need students full of potential. As such, Mr. White announced that he will not be returning to SCA after his contract is over this year. Mr. White wants to see SCA/Project Reflect grow and his willing to meet with the executive committee to determine how to consult and help.
- Sponsors still want to support SCA.
- Informed Ms. Wade about the move and how it may impact the strategic planning meeting. Will have an executive session to discuss the process of the strategic planning meeting.
- Fr. John Raphael applauded Mr. White on the great work that he has done at SCA.

Financial Report (presented by Ms. Sandy Cave)

- Submitted financial reports to members, via email, prior to the meeting.
- In great position from a cash perspective. Current cash balance (as of the end of last month), was just shy of \$1.5M. About \$1M is sitting in the money market account.
- Discussing with the bank to determine the next best route regarding potentially resolving debt, etc.
- Working on audit report, which is in final reviews.
- Will soon begin moving into the budgeting season.

Chairman's Report (presented by Chairman James Cobb)

- Expressed sincere desire for us to have full engagement with directors in our committees and that committees start to move the needle.
- Encourages the committees to meet and plan.

Committee Reports

- Finance Committee
 - No report as of now but have upcoming budgeting matters coming up in the next few months.
- Board Development Committee
 - *No report*
- Education Committee
 - *No report*
- Bylaws Committee
 - *No report*
- Fundraising Committee
 - *No report*
- Ad Hoc Committee
 - *No report*

New Business/Open Items

- Fr. John Raphael is recusing due to discrepancy due to the election. Suggested that the functioning board inform everyone how it wants to resolve the issues. Chairman James Cobb suggested that it will be an agenda item for the next meeting.
- Chairman James Cobb encouraged the board to stay engaged and visit SCA.

- Irene Boyd suggested that we have more in-person interactions between board members.

A motion to adjourn the meeting was made by Fr. John Raphael and seconded by Irene Boyd. The motion carried unanimously.

The Board of Directors Meeting was adjourned at 6:24 p.m.

Board of Directors Meeting minutes were taken and presented by Anthony Adewumi.