

**Board of Directors Meeting
June 18, 2024 @ 5:30pm
Meeting Minutes**

Directors in Attendance:

- Rebecca Horton
- Sandy Cave
- Anthony Adewumi
- Marcel Hernandez
- Sis. Marianne Poole
- Nancy Merk
- Paul Ney
- James Lercius
- John Little

School Personnel:

- Ahmed White
- Lekita Sims
- Kristin Richardson

Corporate Member:

- Mark Faulkner

Project Reflect Board of Directors Meeting was called to order at 5:32 p.m. by Anthony Adewumi. A prayer was rendered by Sis. Marianne Poole.

Approval of Previous Board Meeting Minutes

A motion to approve the minutes from the December 19, 2023, Board of Directors meeting was made by Sandy Cave. The motion was properly seconded by Sis. Marianne. The motion carried in favor unanimously.

Corporate Members Report (presented by Mr. Mark Faulkner)

- Corporate members were pleased with the first strategic planning meeting.
- Corporate members are interested in updating the bylaws to be consistent with how the organization is moving forward.
- Want to ensure that directors and corporate members are aligned in strategic planning and any revisions made to the bylaws.
- Corporate members are very pleased with the finances of the organization.
- Project Reflect has taken legal action against J. Anderson regarding an asset for the organization.
 - Corporate members agreed to cover the legal costs.
 - Corporate members will keep the board updated on the matter.

Executive Director/Administrator's Report/Principal's Report (presented by Dr. Ahmed White)

- The first session the strategic planning meeting was successful. Ms. Wade will schedule a subsequent session. All members are encouraged to participate in the strategic planning sessions.
- SCA is still in the hiring process. Some positions, that were funded by grants that terminated, have been cut.
- SCA added an instructional coach.
- SCA has started to restructure responsibilities amongst administration and staff to help mitigate Lekita Sim's departure.
- Looking to see if Project Reflect can apply for some of the same funds that Rock Academy is applying to.
- The permanent executive director timeline will be further discussed during the next strategic planning meeting.
- The Operations role has been filled and Lekita Sims will transition to a consulting role.

Treasurer's Report (presented by Sandy Cave)

- Financial reports were sent to members, via email, prior to the meeting.
- The Managing to the current year budget has been exemplary, although some of it comes from funds that will be expiring.
- Revenue is \$361,000 more than what was projected; almost a 6% increase.
- Expenses were under by approximately \$260,000 of what was projected, which is about 4% less.

Approval of 2024-2025 Budget

- The 2024-2025 Budget report was sent to members, via email, prior to the meeting.
- A motion to approve the budget was made by Nancy Merk. The motion was properly seconded by Sis. Marianne Poole. The motion carried in favor unanimously.

Recap of Strategic Planning Meeting

- There was discussion about the organization, its needs, and vision for the future.
- A SWAT analysis was conducted. The top 4 of each analysis will be discussed and evaluated at the next strategic planning meeting.
- Ms. Wade encourages that members attend in person for the next meeting.

Chairman's Report (presented by Chairman James Cobb)

- No report.

Principal's Report (presented by Ms. Dana Dillard-Jackson)

- Implemented into the aforementioned report by Dr. Ahmed White.

Election of Officers

- Rebecca Horton made a motion to keep the current slate of the executive committee. Sandy Cave properly seconded the motion. The motion carried in favor unanimously.

New Business

- Discussion on who Mrs. Leah White should report to in order to ensure the bylaws are being complied with.

- It was suggested that Mrs. White can report to the principal in the interim, since this would not violate the bylaws.
- A motion was made by Rebecca Horton that this matter be tabled to allow the members to further review the bylaws carefully and revisit this matter. That motion was properly seconded by Marcel Hernandez. The motion carried in favor unanimously.

A motion to adjourn the meeting was made by Marcel Hernandez. The motion was properly seconded by Sandy Cave. The motion carried in favor unanimously.

The Board of Directors Meeting was adjourned at 7:41 p.m.

Board of Directors Meeting minutes were taken and presented by Anthony Adewumi.