

**Board of Directors Meeting
August 15, 2023 @ 5:30pm
Meeting Minutes**

Directors in Attendance:

- James Cobb
- John Little
- Mark Faulkner
- Nancy Merk
- Paul Ney
- Rebecca Horton
- Robert Taylor
- Sandy Cave
- James Lercius

School Personnel:

- Ahmed White
- Lekita Stevenson
- Dana Dillard Jackson

Project Reflect Board of Directors Meeting was called to order at 5:46 p.m. by James Cobb. A prayer was rendered by Rebecca Horton.

Approval of Previous Board Meeting Minutes

A motion to approve the minutes from the June 20, 2023, Board of Directors meeting was made by Nancy Merk and properly seconded by Sandy Cave with no amendments to add. The minutes were approved and submitted. The motion carried in favor unanimously.

Corporate Members Report (presented by Mr. Mark Faulkner)

- Corporate members enthused about the new school year and new leadership.
- Feel very comfortable with how the assets are being leveraged.
- Chairman Cobb thanked the Corporate Members for all they do for Project Reflect/SCA.

Executive Director/Administrator's Report (presented by Mr. Ahmed White)

- Ms. Wade has conducted one-on-one interviews for the strategic planning meeting.
- Setting the date for the strategic planning is still in the works.
- Still working on searching for new Executive Director.
- Through Metro-Nashville police department, there is work being done to get an actual SRO metro police officer to every school, including elementary schools. It will be a cost savings for securing services.

Principal Report (presented by: Dana Dillard Jackson)

- Excited for what this year will bring.
- Currently, the charter allows 340 seats; 338 of those seats are full.
- Have 100% of staff full.
- Right now, SCA's goal is 27% proficiency for reading and 23% proficiency for math. The goal is to have 100% of students to meet their growth target. Will continue to focus on the growth of the child.
- Currently taking i-Ready, which is the diagnostic to determine the growth.
- In the early stages of using PBIS (Positive Behavioral Interventions and Supports), which is a program that promotes positive culture and tie it into data.
- Would love for the Board to be involved in the school. Would like the Board to be present in the building for various activities.

Treasurer's Report (presented by Sandy Cave)

- Ended up with north of \$6.6M in revenue last school year. Expenses were 11% of budget.
- Added \$757,000 to cash flow over the last year. Current cash flow is a little over \$1.5 million.
- Loan comes to an end soon. Had banks competing over business. Were able to get a new rate offered from 5/3 Bank. Will be moving banking relationship from Capstar to 5/3 Bank.
- Approval of Revised 2023-2024 Budget
 - Updated revised budget was sent to Board members prior to the meeting.
 - Trying to be conservative on revenue side as we plan expenses.
 - Motion to approve the amended and revised 2023-2024 budget was made by James Lercius. The motion was properly seconded by Nancy Merk. The motion carried in favor unanimously.
- Lekita Stevenson was able to secure a grant (\$48,000) for SCA's Pre-K department. Pre-K teachers were able to get extra bonus towards their salary.

Chairman's Report (presented by Chairman James Cobb)

- The Board/Project Reflect has had a season of change and has overcome challenges. A lot of the changes have been positive.
- It's important to understand where we are going. There are opportunities for growth. Let's go into this new year with positivity.
- The school staff and Board are collectively doing great things.

Elections

- It was suggested that the Board nominate and vote in the reelection of the officers that are in place to continue the stability. The one open position is the Vice-Chair.
- Motion for James Cobb to serve as Chair, Sandy Cave to serve as Treasurer, and Anthony Adewumi to serve as Secretary was made by Nancy Merk. The motion was properly seconded by Rebecca Horton. The motion carried in favor unanimously.

- A motion to nominate Rebecca Horton as Vice Chair was made by Jamese Lercius. The motion was properly seconded by Nancy Merk. The motion carried in favor unanimously.

Committee Reports

- Finance Committee
 - *No report*
- Board Development Committee
 - *No report*
- Education Committee
 - *No report*
- Bylaws Committee
 - *No report*
- Fundraising Committee
 - *No report*

Executive Director Search

- Still searching and will have more direction after the strategic planning meeting.
- Currently have enough interim support.

Continuing Education for Board Members

- Email will be sent out to Board members with instructions on how to complete continuing education requirements.

New Business

- We need to strive to get more Board members.
- A motion to approve Jamese Lercius as a Board member was made by Nancy Merk. That motion was properly seconded by Sandy Cave. The motion carried in favor unanimously.

A motion to adjourn the meeting was made by Jamese Lercius and seconded by Nancy Merk. The motion carried in favor unanimously.

The Board of Directors Meeting was adjourned at 7:13 p.m.

Board of Directors Meeting minutes were taken and presented by Anthony Adewumi.